

DD/A Registry

85-06514

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: Robert W. Magee  
Director of Personnel

EXTENSION

NO.

DATE

FEB 19 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. *EO*/Deputy Director for  
Administration  
7D-24, Headquarters

22-2

*RM*

2.

*AOOA*

25 FEB 1985

*J*

3.

*OOA*

25 FEB 1985

*J*

4.

*Registry-file*

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

*Done*

DATA REGISTRY

FILE: 20-1

107-106127  
85-065-1/1

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Magee  
Director of Personnel

SUBJECT: Distribution of Consolidated Fund Campaign Awards

1. Thanks to the efforts of Keyworkers and Vice Chairpersons in all components, the Consolidated Fund Campaign (CFC) of the Agency achieved over 100% of its 1985 goal.

2. It is fitting and appropriate that all those who contributed time and effort to achieving this result should receive official recognition. Attached for your attention and action are "Keyworker Awards" and "Special Service Awards" (for those who served as Vice Chairpersons) for those persons in your Directorate who were directly involved in the CFC. I suggest that these awards be presented in a manner that will ensure recognition of the recipients by their peers and by management.

3. I appreciate the support you, your staffs, and your component  
STAT personnel have given to the CFC.



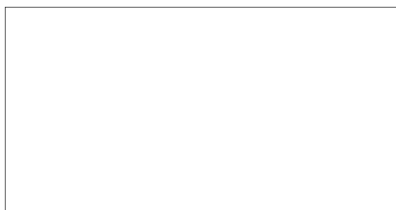
/ Robert W. Magee /

Attachments: As stated

ADMINISTRATIVE-INTERNAL USE ONLY

The DDA employees listed below were presented with "100% of Goal" awards by the Executive Director on 22 February 1985 in a brief ceremony in the DCI conference room:

STAT



O/DDA

OIS

ODP